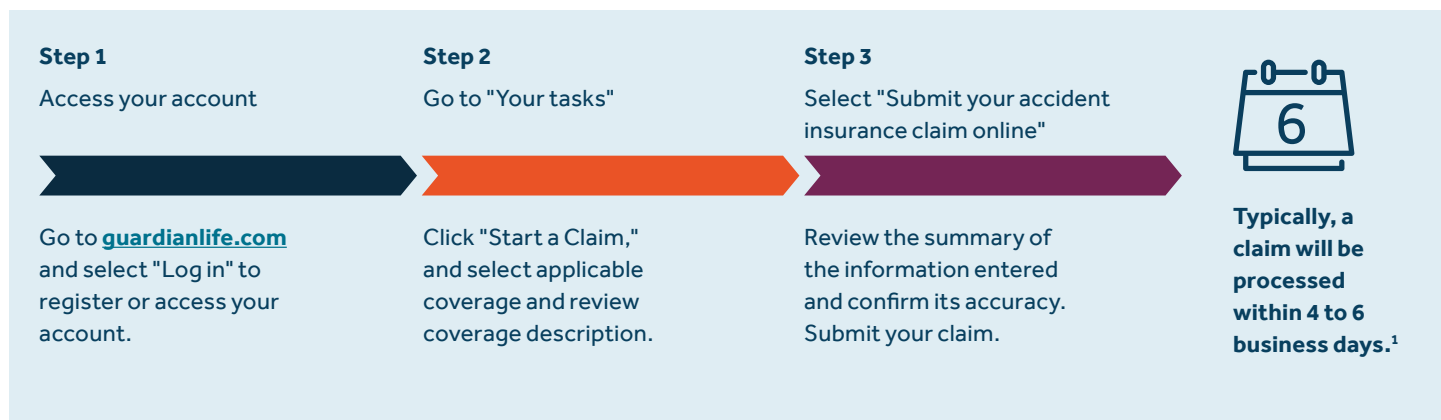




Submitting an accident insurance claim

We're committed to making claims submission easy for you, by offering a simple, straightforward process that helps you focus on your recovery. Simply fill out the form, collect your required documentation (listed below), and submit your claim by mail, fax, or via our website. Your claim will typically be reviewed within 4 to 6 business days.



Accident insurance claim submission

Secure channel: Visit guardianlife.com and follow the steps outlined above. Please be sure to have all the information listed in the **Required Information** section when you do.

Phone: To submit your claim, call 800-541-7846.

Fax: 920-749-6299

Mail: Guardian Life Insurance
Accident Claims
PO Box 14315
Lexington, KY 40512

Claim forms and supporting documents can also be emailed to: accidentbenefits@glic.com

Required information

Personal

- Group plan number and member ID
- Name and address
- Phone number and email address
- Birth date
- Dependent information, if applicable
- Bank routing and account number for direct deposit

Medical

- Medical bills from the provider(s)
- Medical records
- Emergency room reports
- For child organized sports injuries proof of participation is required (e.g. a registration form)

Unacceptable medical documentation

- After care instructions
- Discharge papers

The Guardian Life Insurance
Company of America
guardianlife.com

New York, NY

How to file a claim - Accident (04/26) NC

¹ Provided all required information is received.

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