

► Features of the Portal:

- Interact with balances, summaries, and highlights of all your benefit accounts
- Get detailed transaction history showing all deposits and payments of each account
- Track all of your medical expenses using a claim manager and take advantage of our easy-to-use claim entry and reimbursement request process
- Order new debit cards or report your debit card as lost/stolen
- Stay up-to-date with announcements and communication from both NBS and your plan sponsor
- Take advantage of endless informational resources such as calculators, videos, and FAQ's

► Login Step #1 participant.nbsbenefits.com

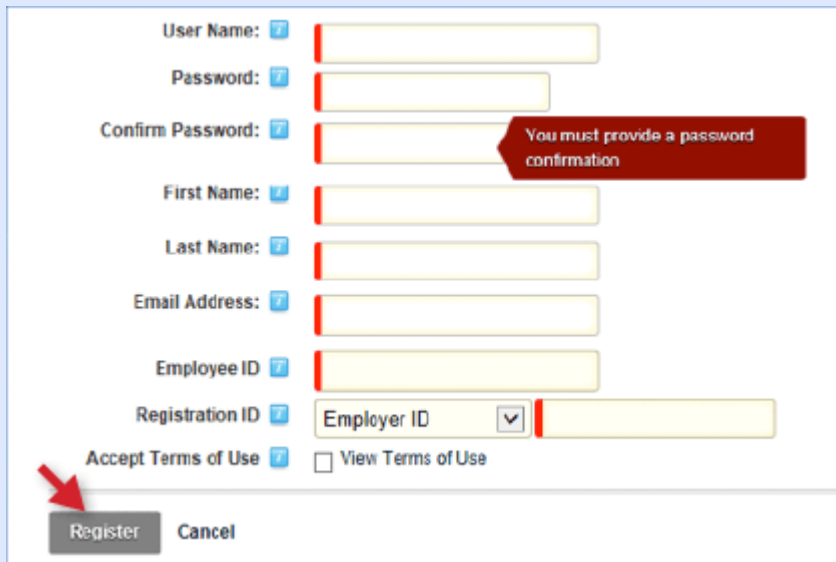
1. Using your internet connection, navigate to: participant.nbsbenefits.com.
2. Click "[Register](#)" here or in one of the three locations on the home page.



▶ Login Step #2

Complete the required fields as a first time user:

- User Name & Password
- Personal Information- Name & Email Address
- Employee ID is your SSN
- Your Employer ID is **NBS594149** or you may select to use your NBS Debit Card Number
- If you lose or forget your EmployerID it may be obtained through your employer or contacting NBS at **855-399-3035**.
- Accept Terms & Conditions
- After completing the required fields click "**Register**".



The screenshot shows a registration form with the following fields and elements:

- User Name: [text input]
- Password: [text input]
- Confirm Password: [text input] with a red callout box containing the text "You must provide a password confirmation".
- First Name: [text input]
- Last Name: [text input]
- Email Address: [text input]
- Employee ID: [text input]
- Registration ID: [dropdown menu] with "Employer ID" selected and a [text input] field.
- Accept Terms of Use: [checkbox] View Terms of Use
- Buttons: Register (highlighted with a red arrow) and Cancel.

▶ Contact NBS should you have any questions

National Benefit Services, LLC

855-399-3835

Email: service@nbsbenefits.com