



Higginbotham™

Dependent Care Spending Account Reimbursement Form

Employer Name _____

Employee Name _____

Employee SSN _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Child(ren) Name(s) _____

Date(s) of Service _____ Charge(s) _____

Name and Address of Facility or Provider _____

Provider's Tax ID or SSN _____

Signature of Provider _____

The dependent care expenses hereby presented for reimbursement from the plan have not been reimbursed and will not be reimbursed through any other dependent care plan, including other dependent care flexible spending arrangements.

Employee Signature _____ **Date** _____

Fax or mail to:

Attn. Flex Department
c/o Higginbotham
1300 Summit Ave, Ste 750
Fort Worth, TX 76102
Phone: 866-419-3519
Fax: 817-882-9267
Toll-Free Fax: 866-419-3516
Email: flexclaims@higginbotham.net