





## I'VE BEEN INJURED AT WORK, WHAT DO I DO

- Report the injury **immediately** to your supervisor and/or campus nurse; and complete a First Report of Injury Form.
- If you need to seek medical attention, please let your supervisor know and then you can go to any doctor that accepts Workers' Compensation.
- After your visit, the doctor will give you a DWC73 (Texas Workers' Compensation Work Status Report) that you will provide to your supervisor, as well as fax a copy to the Risk Management Office at 817-473-5330.
- If it is a true emergency then you can go directly to the Emergency Room (**only for true emergencies**). Once discharged, you will provide your discharge paperwork to your supervisor, as well as fax a copy to the Risk Management Office at 817-473-5330.
- If you have ANY restrictions that your supervisor **can** accommodate, a bona fide job offer letter will be put into place. Your supervisor will meet with you to discuss this.
- As long as you are under a doctor's care for your illness/injury, you are required to keep your follow-up appointments with the treating doctor until; you are released to full duty without restrictions and with no follow-up appointments.
- If your supervisor can accommodate your restrictions and you are working during this time, please bear in mind that all doctors' appointments **must be made outside working hours**. If you attend an appointment during work hours, the time you miss from work will be your own personal time.

For questions regarding Workers Compensation, contact:

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