



## Evidence of Insurability Cover Sheet

Please forward this cover sheet with your completed Evidence of Insurability form to  
 The Lincoln National Life Insurance Company at one of the following:  
 Mail – PO Box 2616 Omaha, NE 68103,  
 Fax – 877-573-6177 or Email – [lfgenrollments@lfg.com](mailto:lfgenrollments@lfg.com)

Group Name/Group ID:			
Date:		Employee Class:	
Employee Name:		Employee Billing Location:	
Spouse Name:		Employee Sort Group:	

**\*Only include spouse information if adding to coverage. If not adding spouse, disregard all spouse sections**

Basic Coverage(s)		Current Amount of Coverage	Additional Amount of Coverage	Total Amount of Coverage
Life	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Dependent Life	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
STD	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
LTD	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
LTD with Critical Illness	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Employee Life	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Employee Life & AD&D	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Spouse Life	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Spouse Life & AD&D (if adding spouse)	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Short Term Disability (STD)	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Voluntary/Optional Long Term Disability (LTD)	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____
Critical Illness (Mark Categories Below)	<b>Enter Principal Sum for:</b>			
Heart Category	<input type="checkbox"/>	Employee \$ _____	Employee \$ _____	Employee \$ _____
Cancer Category	<input type="checkbox"/>	Spouse \$ _____	Spouse \$ _____	Spouse \$ _____
Organ Category	<input type="checkbox"/>	Child \$ _____	Child \$ _____	Child \$ _____
Quality of Life Category	<input type="checkbox"/>			

# The Lincoln National Life Insurance Company

A Stock Company    Home Office Location: Fort Wayne, Indiana  
 Group Insurance Service Office: P.O. Box 2616, Omaha, NE 68103-2616  
 Phone: (800) 423-2765    Fax: (877) 573-6177

## EVIDENCE OF INSURABILITY INFORMATION

Please submit this form to The Lincoln National Life Insurance Company (herein referred to as "the Company"). No coverage for which evidence of insurability is required will be effective until approved in writing by the Company.

**Complete all blanks in ink and print clearly.** Incomplete forms will cause consideration for coverage to be delayed.

### SECTION 1. Group Information:

Group Name _____	Group ID _____
Group Policy No(s). _____	Billing Division/Location _____

### SECTION 2. Employee Information: (Complete even if employee is not applying for coverage.)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ State of Birth \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Annual Earnings \$ \_\_\_\_\_ Date of Hire/Rehire \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Mailing Address: \_\_\_\_\_

(Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Phone No(s): Home (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Best Time to Call \_\_\_\_AM/PM

Email Address: \_\_\_\_\_ Home  Work

Beneficiary (for Life or AD&D Insurance) \_\_\_\_\_ Relationship \_\_\_\_\_

### SECTION 3. Spouse Information: (Complete only if applying for Dependent coverage.)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ State of Birth \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Mailing Address (if different than above): \_\_\_\_\_

(Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Phone No(s): Home (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Best Time to Call \_\_\_\_AM/PM

Email Address: \_\_\_\_\_ Home  Work

### SECTION 4. Plan(s) Applied for: (Only include the amount of coverage in excess of any existing amount or guaranteed issue amount.)

Basic Coverage(s)	Requested Basic Coverage Amount	Optional/Voluntary Coverage(s)	Requested Optional/Voluntary Coverage Amount
Life <input type="checkbox"/>	\$ _____	Employee Life <input type="checkbox"/>	\$ _____
Dependent Life <input type="checkbox"/>	\$ _____	<b>Employee Life &amp; AD&amp;D</b> <input type="checkbox"/>	\$ _____
STD <input type="checkbox"/>		Spouse Life <input type="checkbox"/>	\$ _____
LTD <input type="checkbox"/>		<b>Spouse Life &amp; AD&amp;D</b> <input type="checkbox"/>	\$ _____
LTD with Critical Illness <input type="checkbox"/>		Short Term Disability (STD) <input type="checkbox"/>	\$ _____
N/A		Long Term Disability (LTD) <input type="checkbox"/>	\$ _____
		Critical Illness (Mark Categories below)	
		Heart Category <input type="checkbox"/>	<b>Enter Principal Sum for:</b>
		Cancer Category <input type="checkbox"/>	Employee \$ _____
		Organ Category <input type="checkbox"/>	Spouse \$ _____
		Quality of Life Category <input type="checkbox"/>	Child \$ _____

**\*This section is not required for Hays CISD, please complete highlighted section on the right**

**STATEMENT OF HEALTH**

**SECTION 5. Medical Information - To be completed by applicants applying for ANY coverages.**

Employee Applicant	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Height: _____ Ft. _____ In.	Weight: _____ lbs.												
Spouse Applicant	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Height: _____ Ft. _____ In.	Weight: _____ lbs.												
			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td align="center"><b>Employee</b></td> <td></td> <td align="center"><b>Spouse</b></td> </tr> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>YES</b></td> </tr> <tr> <td></td> <td align="center"><b>NO</b></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> </tr> </table>		<b>Employee</b>		<b>Spouse</b>		<b>YES</b>	<b>NO</b>	<b>YES</b>		<b>NO</b>	<b>YES</b>	<b>NO</b>
	<b>Employee</b>		<b>Spouse</b>												
	<b>YES</b>	<b>NO</b>	<b>YES</b>												
	<b>NO</b>	<b>YES</b>	<b>NO</b>												
<b>In the past 12 months</b> , have you smoked a cigarette, cigar or pipe, chewed tobacco or used tobacco or nicotine in any form?			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>												

**SECTION 6. Medical Information - To be completed if applying for LIFE or DISABILITY coverages.**

			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td align="center"><b>Employee</b></td> <td></td> <td align="center"><b>Spouse</b></td> </tr> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>YES</b></td> </tr> <tr> <td></td> <td align="center"><b>NO</b></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> </tr> </table>		<b>Employee</b>		<b>Spouse</b>		<b>YES</b>	<b>NO</b>	<b>YES</b>		<b>NO</b>	<b>YES</b>	<b>NO</b>
	<b>Employee</b>		<b>Spouse</b>												
	<b>YES</b>	<b>NO</b>	<b>YES</b>												
	<b>NO</b>	<b>YES</b>	<b>NO</b>												
<b>1. Within the past 7 years</b> , have you had, or been told by a physician that you had, or been treated for a condition listed below? <b>(FOR CONDITIONS ANSWERED YES, PLEASE PROVIDE DETAILS IN SECTION 7.)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
a. Heart or circulatory disorder; liver or kidney disorder; lung or respiratory disorder; mental or nervous disorder; alcoholism, drug or substance abuse; diabetes, cancer, tumor, epilepsy, hepatitis or stroke?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
b. High blood pressure? If answered YES, please provide last reading and date of reading: BP Reading (Employee) _____ Date _____ BP Reading (Spouse) _____ Date _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
c. Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Complex (ARC), or tested positive for antibodies to HIV (Human Immunodeficiency Virus)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
<b>2. Within the past 5 years</b> , have you been diagnosed with a physical disorder not listed above? <b>(IF ANSWERED YES, PLEASE PROVIDE DETAILS IN SECTION 7.)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
<b>3. Are you currently under observation, receiving treatment or taking medication?</b> <b>(IF ANSWERED YES, PLEASE PROVIDE DETAILS IN SECTION 7.)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
<b>4. If applying for DISABILITY coverage, please complete these additional questions.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
a. Are you currently pregnant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
b. <b>Within the past 5 years</b> , have you been diagnosed or treated for:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
i. Disorder of the back, neck, or spine?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
ii. Osteoarthritis, Rheumatoid Arthritis, or degenerative joint disease?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
iii. Knee Disorder, Injury or Surgery?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
<b>(FOR CONDITIONS ANSWERED YES, PLEASE PROVIDE DETAILS IN SECTION 7.)</b>															

**SECTION 7. Provide details for any questions answered YES in SECTION 6. (Attach additional sheet, if needed.)**

Question Number	Applicant Name	Condition/Treatment/Medication	Date of Diagnosis	Date of Last Symptom	Current Status or Condition	Attending Physician's Name, Address, and Phone Number

<b>SECTION 8. Medical Information - To be completed if applying for CRITICAL ILLNESS coverage.</b>						
	<b>*SECTION 8 IS NOT REQUIRED FOR HAYS CISD</b>		<b>Employee</b>		<b>Spouse</b>	
	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>
1. <b>Within the past 7 years</b> , has anyone applying for coverage been diagnosed with or received treatment for Systemic Lupus, Type I or II Diabetes, Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Complex (ARC), or sarcoidosis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Heart Category, please complete the questions below.</b>						
2. <b>Within the past 7 years</b> , has anyone applying for coverage been diagnosed with or received treatment for Pacemaker, any type of fibrillation, coronary artery disease, atherectomy or any type of heart surgery, heart attack, congestive heart failure, cardiomyopathy, stroke, transient ischemic attack, congenital heart disease, chronic anticoagulation therapy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is anyone applying for coverage currently taking three or more high blood pressure (HBP) medications or had HBP medications changed or increased within the past six months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Cancer Category, please complete the question below.</b>						
4. <b>Within the past 7 years</b> , has anyone applying for coverage been diagnosed with or received treatment for internal cancer, melanoma, bone marrow or stem cell transplant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Organ Category, please complete the question below.</b>						
5. <b>Within the past 7 years</b> , has anyone applying for coverage been diagnosed with or received treatment for Cystic fibrosis, renal hypertension or any kidney disease or disorder (not including stones), chronic obstructive pulmonary disease, emphysema, pulmonary fibrosis, Hepatitis or liver disease or disorder (not including Hepatitis A), cirrhosis of the liver, any organ transplant, or donor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Quality of Life Category, please complete the question below.</b>						
6. <b>Within the past 7 years</b> , has anyone applying for coverage been diagnosed with or received treatment for glaucoma or retinitis pigmentosa?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**REQUIRED FRAUD WARNINGS**

**ALABAMA.** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

**COLORADO:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award from insurance proceeds shall be reported to the Colorado Division of insurance within the Department of Regulatory Services.

**DC:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**KENTUCKY:** Any person who knowingly and with the intent to defraud an insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information containing any fact material thereto, commits a fraudulent insurance act, which is a crime.

**LOUISIANA & RHODE ISLAND:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NEW MEXICO:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

**OHIO:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**PENNSYLVANIA:** Any person who knowingly and with intent to defraud any insurance company or other person files an application or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**TENNESSEE:** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**OTHER STATES (EXCEPT KANSAS):** A person may be committing insurance fraud if he or she submits an application containing a false or deceptive statement with the intent to defraud (or knowing that he or she is helping to defraud) an insurance company.

**I HEREBY:**

1. request the coverage for which I am (or may become) or my Spouse is (or may become) eligible under group policies issued by The Lincoln National Life Insurance Company;
2. authorize any required deductions from my earnings;
3. name the above beneficiary to receive any benefits payable in the event of my death;
4. represent to the best of my knowledge and belief that the above Statement of Health is true and complete, and that each item answered yes is fully disclosed;
5. represent that if the above Statement of Health has been completed to obtain coverage for my Spouse, I have discussed and reviewed with my Spouse the responses and information supplied on behalf of my Spouse in the Statement of Health, and to the best of our knowledge and belief, the Spouse portion of the Statement of Health is true and complete, and each item answered yes is fully disclosed; and
6. acknowledge that I have read the **FRAUD WARNING**.

I understand that for continued eligibility I must remain an active employee working at least the minimum hours or otherwise continue coverage as outlined in the contract. **The attached AUTHORIZATION has been completed and signed by the employee.**

**Signature of (Employee) Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of (Spouse) Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Group Insurance Service Office Use:</b> <input type="checkbox"/> Self Bill <input type="checkbox"/> List Bill
Approved _____    Declined _____
EFFECTIVE DATE: _____

# The Lincoln National Life Insurance Company

A Stock Company Home Office Location: Fort Wayne, Indiana  
Group Insurance Service Office: P.O. Box 2616, Omaha, NE 68103-2616  
Phone: (800) 423-2765 Fax: (877) 573-6177

**AUTHORIZATION:** I (the undersigned) authorize any physician, medical professional, medical facility, pharmacy benefit manager, insurer, reinsurer, consumer reporting agency or MIB, Inc. ("MIB") to release information from the records of:

1. Applicant/Patient Name: \_\_\_\_\_  
(Last) (First) (Middle)  
Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

This Authorization covers any periods of medical treatment during the last seven years.

2. Information to be released: My complete medical records including:
  - information about the diagnosis, treatment or prognosis of my medical condition (including referral documents from other facilities); and
  - prescription drug records and related information maintained by physicians, pharmacy benefit managers, and other sources.
3. Information is to be released to: EMSI (Examination Management Services Incorporated), The Lincoln National Life Insurance Company or its reinsurers.
4. I understand that the purpose of disclosing this information is to evaluate my application for insurance. The Company will use the information obtained with this Authorization to determine eligibility for insurance; and will only release such information:
  - to reinsurance companies, the MIB or providers of a business or legal service concerned with my application; and
  - as otherwise may be required by law or may be further authorized by me.
5. I authorize The Lincoln National Life Insurance Company, or its reinsurers, to disclose Protected Health Information or personal health information about me to MIB, Inc. in the form of a brief coded report for participation in MIB's fraud prevention and detection programs.

I further understand that refusal to sign this Authorization may result in denial of eligibility for this insurance coverage.

6. I understand the information used or disclosed pursuant to this Authorization may be subject to re-disclosure by the recipient and may no longer be protected by federal law, however, the Company contractually requires the recipient to protect the information.
7. I understand that I may revoke this Authorization in writing at any time, except to the extent: 1) the Company has taken action in reliance on this Authorization; or 2) the Company is using this Authorization in connection with a contestable claim under my coverage with the Company. If written revocation is not received, this Authorization will be considered valid for a period of time not to exceed 24 months from the date of signing. To initiate revocation of this Authorization, direct all correspondence to the Company at the above address.
8. A photocopy of this Authorization is to be considered as valid as the original.
9. I acknowledge that I have received the attached Notice of Information Practices.
10. I understand that I am entitled to receive a copy of this Authorization.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## NOTICE OF INSURANCE INFORMATION PRACTICES

### COLLECTION OF INFORMATION

This NOTICE is provided in compliance with your state's Insurance Information and Privacy Protection Act.

In order to provide insurance coverage on a fair and equitable basis, we must collect information about you and others for whom coverage may be provided. This information may include age, occupation, physical condition, health history, prescription drug records, general reputation, mode of living and other personal characteristics.

You will provide much of the information. We may collect or verify information by personal interviews and by otherwise contacting Medical professionals and institutions, pharmacy benefit managers, employers, business associates, friends, neighbors and other insurance companies. We may ask insurance support organizations to collect information and submit an investigative consumer report. That organization may disclose the contents of the report to others for which it performs such services. You may request a copy of the report or a personal interview in connection with it.

### DISCLOSURE OF INFORMATION

The law allows disclosure of certain information without your authorization in response to a valid administration or judicial order, as permitted or required by law, or to:

1. Persons or organizations performing professional, business or insurance functions for us;
2. Our agents, insurance support organizations or consumer reporting agencies;
3. Medical professionals and medical-care institutions;
4. Persons or organizations conducting bonafide actuarial or scientific research studies, audits or evaluations;
5. Insurance regulatory, law enforcement or other governmental authorities;
6. Persons or organizations involved in any sale, transfer, merger or consolidation of our business; and
7. Group Policyholders, certificate holders, professional peer review organizations, or persons having legal or beneficial interest in a policy of insurance.

We do NOT disclose to our affiliates any information we receive about you from a consumer reporting agency. We do NOT disclose your nonpublic personal information to third parties except as necessary to provide you our products and services.

We, or our reinsurers, may also release information in our file to other insurance companies to whom you may apply for life or health insurance, or to whom a claim for benefits may be submitted.

MIB, Inc.

Information regarding your insurability will be treated as confidential. The Lincoln National Life Insurance Company or its reinsurers may, however, make a brief report thereon to the MIB, Inc. formerly known as Medical Information Bureau, a not-for-profit membership organization of insurance companies, which operates an information exchange on behalf of its members. If you apply to another MIB member company for life or health insurance coverage, or a claim for benefits is submitted to such a company, MIB, upon request, will supply such company with the information about you in its file.

Upon receipt of a request from you, MIB will arrange disclosure of any information in your file. Please contact MIB at 866 692-6901. If you question the accuracy of the information in the MIB's file, you may contact the MIB and seek a correction in accordance with the procedures set forth in the federal Fair Credit Reporting Act. The address of MIB's information office is 50 Braintree Hill Park, Suite 400, Braintree, Massachusetts 02184-8734.

Information for consumers about MIB may be obtained on its website at [www.mib.com](http://www.mib.com).

### PERSONAL DISCLOSURE

Also, you have a right to access personal information about you in our files. You may request that we correct, amend or delete information you believe is inaccurate or irrelevant. A description of the appropriate procedures will be sent to you upon written request.

### TELEPHONE PERSONAL HISTORY REVIEW

After your application has been received in the Group Insurance Service Office, you may receive a telephone call from a specially trained Group Insurance Service Office Interviewer who will ask you some questions to obtain verification or additional information.

If you have questions about the terms discussed in the NOTICE, please write to:  
The Lincoln National Life Insurance Company  
Group Insurance Service Office  
P. O. Box 2616  
Omaha, Nebraska 68103-2616

**DETACH THIS COPY AND KEEP FOR YOUR RECORDS**